

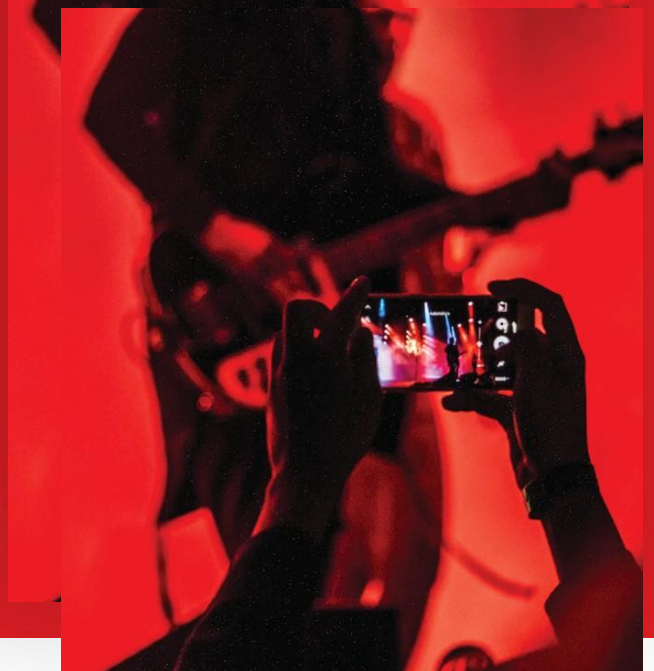


As part of our global growth, we're looking for the best talent to boost our team:

Project Manager – Conferences & Congresses

Transform Global Events Into Unforgettable Experiences

France Office – 100%



+ You are

With minimum 6 years of experience in Event Management and Event Production, you're a creative problem-solver who thrives in high-pressure environments. You have a proven track record with congresses, forums, conferences, and association events, preferably in agency settings. You're entrepreneurial, commercially minded, and passionate about delivering exceptional client experiences. You see challenges as opportunities and bring cultural sensitivity to international projects across Europe, Asia, and Africa.

+ You will

- Orchestrate international conferences and congresses from concept to execution, managing stakeholders, suppliers, and on-site operations with precision and adaptability
- Develop compelling RFP responses and creative event concepts, taking ownership in client presentations and driving proposal strategies with strong operational focus
- Create and control detailed budgets with commercial acumen, negotiate optimal vendor agreements, and maintain constant project oversight to mitigate risks
- Cultivate strong relationships with congress organizers, associations, and institutional clients, serving as their trusted primary contact throughout project lifecycles
- Identify new business opportunities, stay ahead of industry trends, and contribute to our market positioning while building valuable industry connections

+ We are

planitswiss is a global exclusive event designer and producer. Headquartered in Switzerland with regional offices in Paris, Singapore, Kigali, Nairobi, South Africa and Shanghai, we operate all around Europe, Asia and Africa. Your future colleagues are a team of 73 dynamic dreamers, creators, makers, geeks, finance brains, production experts and creative minds. Inclusive and diverse we represent more than 15 nationalities from various backgrounds..

+ Perks

- Regional and International travels & event exposure.
- Dynamic and stimulating company where everyone has a say.
- Multicultural and inclusive work environment.
- Cross training & attractive career opportunities.
- Bonuses based revenue generated (not capped)
- Paid personal project every 3 years with 2 weeks additional holidays.
Free coffee, tea and snacks.

Joining our team means being part of a thrilling adventure where creativity, technology, and innovation converge:
[planitswiss Showreel](#)

Has this opportunity triggered your interest? Send us your CV with references by email to hr@planitswiss.com (please indicate the job position you are applying for in the subject of the email).